

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000010655	Sell	RFx	1
Event Round	Version		
1	1		
Event Name	BCMSP-Janitorial Contract		
Start Time	Finish Time		
07/31/2018 10:00:00 CDT	08/13/2018 11:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Janice M Lea
Phone: 615/532-0351
Email: Janice.Lea@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

This Event is to bid for a one year Contract for TDEC-Bicentennial Capitol Mall State Park, 600 James Robertson Parkway, Nashville, TN 37243

There will be a Mandatory Site Meeting on Friday, August 3, 2018 at 10:00 A.M., Bicentennial State Park Visitor Center.

Specifications and Terms and Conditions are attached.

Park Contacts are Jerry Wooten, PK-615-741-5280 and Bill Tolbert, 615-532-2470.

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

The purpose of this invitation to bid Event/Source of Supply/Service is to establish a term Contract(s) to provide: The State of Tennessee, with products and/or services as described in the attached terms, conditions, specifications, and price sheet.

A term Contract means a Contract in which a source or sources for supply are established for a specified period of time at an agreed upon price(s).

If the Review and bid on this event link included in the e-mail notification does not work, please go to
http://state.tn.us/generalserv/purchasing/for_bidders.html.

Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357.

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: <https://supplier.edison.tn.gov/> (Maintain supplier information)
Central Procurement Office Website: www.tn.gov/generalserv/purchasing.

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

Event Details (cont.)

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32701-0000010655	Sell	RFx	2
Event Round	Version		
1	1		
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Question	UOM	Best	Worst	Response
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General Questions

Question	UOM	Best	Worst	Response
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I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Required: Yes Mandatory ResponseNo

Response Comments

In preparing bid(s), All bidders shall comply with the requirements of T.C.A. Section 62-6-119 in Providing the specified information within the sealed bids. Any bid not in strict compliance with the requirements of T.C.A. section 62-6-119 shall be rejected.

Bids Over \$25,000.01 Requiring a Contractor's License

Bidder shall enter the following information:

List your Company's Tennessee State Contractor License Number

List the License Classification(s) Applicable to Bid

List the License Expiration Date

Bidder shall enter the following information regarding the subcontractor, if applicable:

List the Subcontractor's Tennessee State Contractor License Number

List the License Classification(s) Applicable to Bid

List the License Expiration Date

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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32701-0000010655	Sell	RFx	3
Event Round	Version		
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07/31/2018 10:00:00 CDT	08/13/2018 11:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Janice M Lea
Phone: 615/532-0351
Email: Janice.Lea@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Associated Terms:

Tennessee Contractor License Information (Bids Over \$25,000.01 Requiring a Contractor's License)
In preparing bids(s), all bidders shall comply with the requirements of T.C.A. Section 62-6-119 in providing the specified information within the Invitation to Bid. Any bid not in strict compliance with the requirements of T.C.A. Section 62-6-119 shall be rejected. Note: Submit additional subcontractor's information as an attachment to the bid.

All bidders are required to have an adequate service organization for which the bid is applicable. Enter the name, address, telephone, pager or cell phone and fax number, email address, and area of responsibility for each service representative in the spaces provided below. (Attach additional sheet if necessary) Please be sure to include the following information:

List the Service Organization:
List the Service Organizations Address:
List the Area(s) in TN that the Service Organization will Service:
List the Service Organizations Phone Number:
List the Service Organizations Toll Free Number:
List the Service Organizations Pager or Cell Phone:
List the Service Organizations Fax Number:
List the Service Organizations Email Address:
List the Service Organizations Website:

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Service Organization
All bidders are required to have an adequate service organization for which the bid is applicable. Enter the name, address, telephone, pager or cell phone and fax number, email address, and area of responsibility for each service representative in the spaces provided below. (Attach additional sheet if necessary)

Event Details (cont.)

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32701-0000010655	Sell	RFx	4
Event Round	Version		
1	1		
Event Name			
BCMSP-Janitorial Contract			
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Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Janice M Lea
Phone: 615/532-0351
Email: Janice.Lea@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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Service Experience, Time in Business, Contracts

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the Description of Services. Please enter the information for three (3) comparable contracts on-going or completed within the last two (2) years.

Comparable Contract

List Name/Address of Comparable Contract

List the Contact Person

List the Phone Number

List the Contact Person's Email Address.

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Service Experience, Time in Business - Contracts

A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and

a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion of comparable contracts for at least three customers within the past two years and any other

evidence required and requested in order to establish evidence of its ability to provide services in accordance with

the terms and conditions and specifications. Enter the length of time in business and evidence of completion of

three comparable contracts in the space provided below.

Failure to provide at least three comparable contract references with satisfactory quality of service may result in

the bid being considered non-responsive and cause for rejection of the bid.

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Event Round	Version		
1	1		
Event Name			
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07/31/2018 10:00:00 CDT	08/13/2018 11:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Janice M Lea
Phone: 615/532-0351
Email: Janice.Lea@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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Technical Assistance

Enter the name, address, and telephone number of the technician or service representative in the space provided below.

List the Name of the Technician/Service Representative

List the Technician/Service Representative Address

List the Technician/Service Representative Phone Number

List the Technician/Service Representative Toll Free Phone Number

List the Technician/Service Representative Pager or Cell Number

List the Technician/Service Representative Email Address

List the Technician/Service Representative Website

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Technical Assistance

The vendor/contractor will furnish telephone technical assistance for the type of equipment or services requested within the time frame listed in the attached specifications following and without additional cost to the state.

Enter the name, address, and telephone number of the technician or service representative in the space provided below.

Please list the following for all licenses and permits required by federal and state law.

List the Type of License
List the Name on the License
List the License Number
List the Expiration Date

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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32701-0000010655	Sell	RFx	6
Event Round	Version		
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Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Janice M Lea
Phone: 615/532-0351
Email: Janice.Lea@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Associated Terms:

Licenses (Listings):

A bidder must have all licenses and permits required by federal, state and local laws for performance of this contract. List the date and description of each in the space provided below.

Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Vendor Contract Administrator

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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32701-0000010655	Sell	RFx	7
Event Round	Version		
1	1		
Event Name	BCMSP-Janitorial Contract		
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07/31/2018 10:00:00 CDT	08/13/2018 11:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Janice M Lea
Phone: 615/532-0351
Email: Janice.Lea@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Required: Yes Mandatory ResponseNo

Response Comments

Are you registered with the Department of Revenue for Sales Tax?

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

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32701-0000010655	Sell	RFx	8
Event Round	Version		
1	1		
Event Name			
BCMSP-Janitorial Contract			
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07/31/2018 10:00:00 CDT		08/13/2018 11:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Janice M Lea
Phone: 615/532-0351
Email: Janice.Lea@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** 1000111246 **Line Qty:** 12.00 **UOM:** Month
Required: Yes **Reserve Price:** No

Bid Qty: 12

Description: Janitorial Services, Bicentennial Capitol Mall State Park, Nashville, TN

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: Yes **Mandatory Response:** No

Response Comments

Line: 2 **Item ID:** 1000176349 **Line Qty:** 250.00 **UOM:** Hour
Required: Yes **Reserve Price:** No

Bid Qty: 250

Description: Porter Services,Per request of park,General Labor, Bicentennial Capitol Mall State Park, Nashville, TN

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: Yes **Mandatory Response:** No

Response Comments

Event Details (cont.)

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Event ID	Format	Type	Page
32701-0000010655	Sell	RFx	9
Event Round	Version		
1	1		
Event Name			
BCMSP-Janitorial Contract			
Start Time	Finish Time		
07/31/2018 10:00:00 CDT	08/13/2018 11:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Janice M Lea
Phone: 615/532-0351
Email: Janice.Lea@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000010655	Sell	RFx	10
Event Round	Version		
1	1		
Event Name			
BCMSP-Janitorial Contract			
Start Time		Finish Time	
07/31/2018 10:00:00 CDT		08/13/2018 11:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Janice M Lea
Phone: 615/532-0351
Email: Janice.Lea@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** 1000111246 **Line Qty:** 12 **UOM:** Month
Description: Janitorial Services, Bicentennial Capitol Mall State Park, Nashville, TN

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 12
Due Date: 08/04/2018
Freight Terms:
Ship Via: Best Option Available

Ship To: BICENTENNIAL CAPITAL MALL
600 JAMES ROBERTSON PKWY
VISITORS CENTER
NASHVILLE TN 37243-3081
United States

Line: 2 **Item ID:** 1000176349 **Line Qty:** 250 **UOM:** Hour
Description: Porter Services,Per request of park,General Labor, Bicentennial Capitol Mall State Park, Nashville, TN

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 250
Due Date: 08/04/2018
Freight Terms:
Ship Via: Best Option Available

Ship To: BICENTENNIAL CAPITAL MALL
600 JAMES ROBERTSON PKWY
VISITORS CENTER
NASHVILLE TN 37243-3081
United States

Event Details (cont.)

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Event ID	Format	Type	Page
32701-0000010655	Sell	RFx	11
Event Round	Version		
1	1		
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Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Janice M Lea
Phone: 615/532-0351
Email: Janice.Lea@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016